

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN THAT THE TANGIPAOHA PARISH RURAL FIRE PROTECTION DISTRICT NO. 2 WILL MEET IN **REGULAR SESSION** ON WEDNESDAY, MARCH 13, 2024, IMMEDIATELY FOLLOWING THE REGULAR MEETING OF THE CONSOLIDATED GRAVITY DRAINAGE DISTRICT #1 OF TANGIPAOHA PARISH, 48571 HIGHWAY 51 NORTH, TICKFAW, LA 70466

AGENDA
TANGIPAOHA PARISH RURAL FIRE PROTECTION DISTRICT NO. 2
REGULAR MEETING
MARCH 13, 2024

CALL TO ORDER

ROLL CALL

PUBLIC INPUT - *Anyone Wishing to Address any Agenda Item*

ADOPTION OF MINUTES of regular meeting dated February 26, 2024

OTHER FIRE MATTERS

1. Discussion and Possible Action - set maximum percentage pay raise (suggested 3 percent) for any fire department personnel. Once pay is raised for that employee no other pay raise is allowed for 12 months

PONCHATOULA FIRE MATTERS

2. Ratification of Part-time Position

INDEPENDENCE FIRE MATTERS

3. Ratification of Part-time Position

HUSSER FIRE MATTERS

4. Ratification of Full-time Position

LORANGER FIRE MATTERS

5. Ratification of Full-time Position

WILMER FIRE MATTERS

6. Ratification of Pay Raises

EIGHTH WARD FIRE MATTERS

7. Ratification of Full-time Position

ADMINISTRATORS REPORT

8. Approval to Purchase Firefighting Gear for Hammond, Loranger, Natalbany and Ponchatoula departments

ADJOURN

S/Brigitte Hyde, President
T. P. Rural Fire District No. 2

POSTED March 12, 2024

S/Jill DeSouge, Secretary
T. P. Rural Fire District No. 2

PUBLISHED DAILY STAR March 12, 2024

TANGIPAHOA PARISH RURAL FIRE # 2
POSITION RATIFICATION FORM

This form is to be used for all position replacements or additions. Any change to the job description for this position may be forwarded with this form.

Position Title: Firefighter Position Number: _____

Location: Kentwood Independence Husser Wilmer

Loranger Natalbany Hammond Ponchatoula

8th Ward (Robert) Manchac Other _____

Position Information: Replacement For: New Hire

Is the Job description current?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Payroll Mode:
Status: Employment Category	Hours per week: <u>40</u>	<input type="checkbox"/> Biweekly
<input type="checkbox"/> Reg F/T	Days per week: <u>5</u>	<input type="checkbox"/> Monthly
<input checked="" type="checkbox"/> Reg P/T		
<input type="checkbox"/> Temp F/T		
<input type="checkbox"/> Temp P/T		
FLSA Status:	<input type="checkbox"/> Exempt (Salary) <input checked="" type="checkbox"/> Non Exempt (Hourly)	

Approvals:

Chief: <u>[Signature]</u>	Date: <u>2-23-24</u>
Fire Board President: _____	Date: _____
Administrator: _____	Date: _____

New Position Information: Complete this form before attending Fire Board meeting to request approval to ratify position.

Name of Person: (please print) <u>Brittany Landry</u>	Date: <u>3-1-24</u>
Compensation: <u>\$2.00</u> <input checked="" type="checkbox"/> Per hour <input type="checkbox"/> Per Year <input type="checkbox"/> Other: _____	Start Date: _____

Start date should be the beginning of a pay period. This allows enough time to schedule drug screens, physicals and the processing of paperwork.

(Notice)

TANGIPAHOA PARISH RURAL FIRE # 2 POSITION REQUISITION/APPROVAL TO HIRE FORM

This form is to be used for all position replacements or additions. Any change to the job description for this position may be forwarded with this form.

Position Title: FF/OP Position Number: _____

Location: Kentwood Independence Husser Wilmer

Loranger Natalbany Hammond Pochatoula

8th Ward (Robert) Manchac Other _____

Position Information: Replacement For: _____

Is the Job description current?

Yes No

Payroll Mode:

Status: Employment Category

Hours per week: 36

Biweekly

Reg F/T

Reg P/T

Temp F/T

Temp P/T

Days per week: 3

Monthly

FLSA Status: Exempt (Salary) Non Exempt (Hourly)

Recruiting Information:

Job Availability Date: 2/20/24

Recruiting Source desired: Job Posting Newspaper Files Other: _____

Approvals:

Chief: [Signature] Date: 3/6/24 Chairman Fire Board: _____ Date: _____

Dist. Councilman: _____ Date: _____ Board Commissioner: _____ Date: _____

New Hire Information: Complete this form before attending Fire Board meeting to request approval to hire.

Name of Person Hired: (please print) Anthony Longo Date of Hire: 3/6/24

Compensation: \$10.50 Per hour Per Year Other: _____ Start Date: TBD

Date forwarded to payroll for processing: 3/11/24

Start date should be the beginning of a pay period. This allows enough time to schedule drug screens, physicals, the processing of paperwork.

**TANGIPAHOA PARISH RURAL FIRE # 2
POSITION RATIFICATION FORM**

This form is to be used for all position replacements or additions. Any change to the job description for this position may be forwarded with this form.

Position Title: Firefighter Position Number: _____

Location: Kentwood Independence Husser Wilmer

Loranger Natalbany Hammond Ponchatoula

8th Ward (Robert) Manchac Other _____

Position Information: Replacement For: _____

Is the Job description current?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Payroll Mode:
Status: Employment Category	Hours per week: <u>40</u>	<input checked="" type="checkbox"/> Biweekly
<input checked="" type="checkbox"/> Reg F/T	Days per week: _____	<input type="checkbox"/> Monthly
<input type="checkbox"/> Reg P/T		
<input type="checkbox"/> Temp F/T		
<input type="checkbox"/> Temp P/T		
FLSA Status:	<input type="checkbox"/> Exempt (Salary) <input checked="" type="checkbox"/> Non Exempt (Hourly)	

Approvals:

Chief: <u>[Signature]</u>	Date: <u>3-5-24</u>
Fire Board President: _____	Date: _____
Administrator: _____	Date: _____

New Position Information: Complete this form before attending Fire Board meeting to request approval to ratify position.

Name of Person: (please print) <u>Coney Price</u>	Date: <u>3-5-24</u>
Compensation: <u>\$11.00</u> <input checked="" type="checkbox"/> Per hour <input type="checkbox"/> Per Year <input type="checkbox"/> Other: _____	Start Date: <u>3-21-24</u>

Start date should be the beginning of a pay period. This allows enough time to schedule drug screens, physicals and the processing of paperwork.

**TANGIPAHOA PARISH RURAL FIRE # 2
POSITION RATIFICATION FORM**

This form is to be used for all position replacements or additions. Any change to the job description for this position may be forwarded with this form.

Position Title: firefighter Position Number: _____

Location: Kentwood Independence Husser Wilmer

Loranger Natalbany Hammond Ponchatoula

8th Ward (Robert) Manchac Other _____

Position Information: Replacement For: _____

Is the Job description current?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Payroll Mode:
Status: Employment Category	Hours per week: <u>48</u>	<input checked="" type="checkbox"/> Biweekly
<input checked="" type="checkbox"/> Reg F/T	Days per week: _____	<input type="checkbox"/> Monthly
<input type="checkbox"/> Reg P/T		
<input type="checkbox"/> Temp F/T		
<input type="checkbox"/> Temp P/T		
FLSA Status:	<input type="checkbox"/> Exempt (Salary) <input checked="" type="checkbox"/> Non Exempt (Hourly)	

Approvals:

Chief: <u>Justin Morel</u>	Date: <u>3/5/24</u>
Fire Board President: _____	Date: _____
Administrator: _____	Date: _____

New Position Information: Complete this form before attending Fire Board meeting to request approval to ratify position.

Name of Person: (please print) <u>Dawson Flynn</u>	Date: <u>3/5/2024</u>
Compensation: <u>\$10.00</u> <input checked="" type="checkbox"/> Per hour <input type="checkbox"/> Per Year <input type="checkbox"/> Other: _____	Start Date: <u>4/1/24</u>

Start date should be the beginning of a pay period. This allows enough time to schedule drug screens, physicals and the processing of paperwork.

**TANGIPAOHA PARISH RURAL FIRE # 2
POSITION RATIFICATION FORM**

This form is to be used for all position replacements or additions. Any change to the job description for this position may be forwarded with this form.

Position Title: Chief Position Number: _____

Location: Kentwood Independence Husser Wilmer

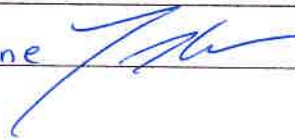
Loranger Natalbany Hammond Ponchatoula

8th Ward (Robert) Manchac Other _____

Position Information: Replacement For: _____

Is the Job description current?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Payroll Mode:
Status: Employment Category	Hours per week: _____	<input checked="" type="checkbox"/> Biweekly
<input type="checkbox"/> Reg F/T	Days per week: _____	<input type="checkbox"/> Monthly
<input checked="" type="checkbox"/> Reg P/T		
<input type="checkbox"/> Temp F/T		
<input type="checkbox"/> Temp P/T		
FLSA Status:	<input checked="" type="checkbox"/> Exempt (Salary) <input type="checkbox"/> Non Exempt (Hourly)	

Approvals:

Chief: <u>Timothy Verberne</u> 	Date: <u>3-1-24</u>
Administrator: _____	Date: _____

New Position Information: Complete this form before attending Fire Board meeting to request approval to ratify position.

Name of Person: (please print) <u>Timothy Verberne</u>	Date: <u>3-1-24</u>
Compensation: <u>\$45,500</u> <input type="checkbox"/> Per hour <input checked="" type="checkbox"/> Per Year <input type="checkbox"/> Other: _____	Start Date: <u>3-1-24</u>

Start date should be the beginning of a pay period. This allows enough time to schedule drug screens, physicals and the processing of paperwork.

TANGIPAHOA PARISH RURAL FIRE # 2
POSITION RATIFICATION FORM

This form is to be used for all position replacements or additions. Any change to the job description for this position may be forwarded with this form.

Position Title: Assistant Chief Position Number: _____

Location: Kentwood Independence Husser Wilmer


Loranger Natalbany Hammond Ponchatoula

8th Ward (Robert) Manchac Other _____

Position Information: Replacement For: _____

Is the Job description current?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Payroll Mode:
Status: Employment Category	Hours per week: _____	<input checked="" type="checkbox"/> Biweekly
<input type="checkbox"/> Reg F/T	Days per week: _____	<input type="checkbox"/> Monthly
<input checked="" type="checkbox"/> Reg P/T		
<input type="checkbox"/> Temp F/T		
<input type="checkbox"/> Temp P/T		
FLSA Status:	<input checked="" type="checkbox"/> Exempt (Salary) <input type="checkbox"/> Non Exempt (Hourly)	

Approvals:

Chief: <u>Timothy Verberne</u> 	Date: <u>3-1-24</u>
Administrator: _____	Date: _____

New Position Information: Complete this form before attending Fire Board meeting to request approval to ratify position.

Name of Person: (please print) <u>James Allen Schrimsher</u>	Date: <u>3-1-24</u>
Compensation: <u>\$42,500</u> <input type="checkbox"/> Per hour <input checked="" type="checkbox"/> Per Year <input type="checkbox"/> Other: _____	Start Date: <u>3-1-24</u>

Start date should be the beginning of a pay period. This allows enough time to schedule drug screens, physicals and the processing of paperwork.

**TANGIPAHOA PARISH RURAL FIRE # 2
POSITION RATIFICATION FORM**

This form is to be used for all position replacements or additions. Any change to the job description for this position may be forwarded with this form.

Position Title: Firefighter Position Number: 823

Location: Kentwood Independence Husser Wilmer

Loranger Natalbany Hammond Ponchatoula

8th Ward (Robert) Manchac Other _____

Position Information: Replacement For: Employee quit

Is the Job description current?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Payroll Mode:
Status: <input checked="" type="checkbox"/> Employment Category	Hours per week: _____	<input checked="" type="checkbox"/> Biweekly
<input checked="" type="checkbox"/> Reg F/T	Days per week: _____	<input type="checkbox"/> Monthly
<input type="checkbox"/> Reg P/T		
<input type="checkbox"/> Temp F/T		
<input type="checkbox"/> Temp P/T		
FLSA Status:	<input type="checkbox"/> Exempt (Salary) <input checked="" type="checkbox"/> Non Exempt (Hourly)	

Approvals:

Chief: <u>[Signature]</u>	Date: <u>3/6/24</u>
Fire Board President: _____	Date: _____
Administrator: _____	Date: _____

New Position Information: Complete this form before attending Fire Board meeting to request approval to ratify position.

Name of Person: (please print) <u>Wyatt Callaway</u>	Date: <u>3/6/24</u>
Compensation: <u>11.00</u> <input checked="" type="checkbox"/> Per hour <input type="checkbox"/> Per Year <input type="checkbox"/> Other: _____	Start Date: <u>3/12/24</u>

Start date should be the beginning of a pay period. This allows enough time to schedule drug screens, physicals and the processing of paperwork.



Bonaventure Co. Inc.

162 Industrial Drive
P O Box 43
Rayne, LA 70578

Phone 337-334-4900
Fax 337-334-8885
E-Mail sales@bonafire.com

Quote SO-0028708



Quoted 1/31/2024

Customer LA - TANGIPAHOA - V.F.D. - PONCHATOULA

Bill To

Ponchatoula Vol. Fire Department
610 East Pine St.
Ponchatoula, LA 70454-3606

Ship To

TANGIPAHOA - V.F.D. - PONCHATOULA
201 Northwest Railroad Ave.
Ponchatoula, LA 70454-3606

Product	Description	Ordered	Price	Amount
LLI-ST32-PVFD	Stealth Coat Khaki Armor AP w/ Black Two-Tone, Stedair 3000/Titanium, 3M Segmented NY Trim, American Flag Embroidered Right Sleeve, (PVFD) across shoulder, Stealth Tail Patch in Black (FF NAME), Ponchatoula FD Specs	1.00 ea	1,616.00 ea	1,616.00
LLI-ST32-PVFD-EXT	Stealth Tall Coat Khaki Armor AP w/ Black Two-Tone, Stedair 3000/Titanium, 3M Segmented NY Trim, American Flag Embroidered Right Sleeve, (PVFD) across shoulder, Stealth Tail Patch in Black (FF NAME), Ponchatoula FD Specs	0.00 ea	1,699.00 ea	0.00
LLI-ST33-PVFD	Stealth Pant Khaki Armor AP w/ Black Two-Tone, Stedair 3000/Titanium, 3M Segmented Trim, Kevlar Belt w/ Suspenders, Ponchatoula FD Specs	1.00 ea	1,165.00 ea	1,165.00

Custom Fit

Delivered!

Sub-total

\$2,781.00

Tax

0.00

Total

\$2,781.00

Sales rep: WATL

Terms: Due on receipt